

Annexure I

The following matrix should be duly filled and enclosed with the Technical bid.

S/N	PARTICULARS	Yes/No	REMARKS
01	Technical bid & Price bid duly sealed & signed enclosed in separate envelopes and mentioned as instructed.		
02	<u>Contents of Technical bid</u> (a) Technical details as per specification enclosed with technical bid ⇨ (b) Technical Compliance Statement to be prepared in a separate sheet (and any deviation should be mentioned specifically) ⇨ (c) Literature/Manual of the offered item ⇨ (d) Current Authorization Certificate from the Principal Manufacturer ⇨ (e) Name, address, email & ph. no. of users in India. (Preferably Research laboratories) ⇨ (f) Copy of P.O. and installation certificate with the same specification from at least one user ⇨		
03	Quoted price inclusive of C.I.F/C.I.P charges up to Kolkata airport for imported items or		
04	Delivery charges on F.O.R basis up to S. N. Bose Centre, Kolkata for indigenous items with detailed break-up of cost		
05	All applicable tax (VAT/CST/Sales/Service tax) should be mentioned		
06	Whether the price quoted is without excise duty, as the centre is fully exempted from payment of excise duty		
07	Copy of Trade License, VAT, PAN, Service Tax Registration no. enclosed with the technical bid.		
08	Installation charges included (if any) to be mentioned		
09	Standard warranty from the date of installation to be mentioned		
10	Payment after installation of material at site		
11	Payment mode should be mentioned		
12	Delivery/installation time from the date of PO to be mentioned		
13	Enquiry no. should be mentioned on top of all quotation envelopes		
14	Validity of Quotation should not be less than 90 days from the date of submission		
15	Maintenance procedure of the offered item to be mentioned		
16	Contact details of after sales service centres in Kolkata to be mentioned		
17	Bank details of the beneficiary to be mentioned		
18	BTN classification / HS code of the item to be mentioned		
19	In case of any defect found after receipt of material or in case of any deviation from the specifications or in case of any operational defect found during the warranty period, any part or the entire material is to be replaced by the supplier at no extra cost to the Centre.		
20	Whether your company has been blacklisted by any Central/State Govt. organization.		

Note: Offer received without any of the relevant information / certificate / document asked in the above sl. nos. 01 to 20 may not be considered. The Centre reserves the right to accept or reject offer of the tenderer. The Centre's decision shall be final and binding on the tenderer. Attached documents should be duly marked.

Seal & Signature with date