

Annexure I

- The following form should be submitted with the technical bid duly filled and signed.
- **Relevant documents must be enclosed with the technical bid as per Sl. no. 01 to 18.**

S/N	PARTICULARS	Yes/No	REMARKS
01	Technical bid & Price bid duly sealed & signed enclosed in separate envelopes as instructed.		
02	Contents of Technical bid a) Technical details as per specification enclosed with technical bid ⇨ b) Technical Compliance Statement to be prepared in a separate sheet (and any deviation should be mentioned specifically) ⇨ c) Literature/Manual of the offered item ⇨ d) Current Authorization Certificate from the Principal Manufacturer ⇨ e) Name, address, email & ph. no. of users in India. (Preferably Research laboratories) ⇨ f) Copy of P.O. and installation certificate with the same specification from at least one user ⇨		
03	Delivery charges on F.O.R basis up to S. N. Bose Centre, Kolkata for indigenous items with detailed break-up of cost		
04	All applicable tax (VAT/CST/Sales/Service tax) should be mentioned		
05	Whether the price quoted is without excise duty, as the centre is fully exempted from payment of excise duty		
06	Copy of Trade License, VAT, PAN, Service Tax Registration no. enclosed with the technical bid.		
07	Installation charges included (if any) to be mentioned		
08	Standard warranty from the date of installation to be mentioned		
09	Payment after installation of material at site		
P10	Payment mode should be mentioned		
11	Delivery/installation time from the date of PO to be mentioned		
12	Enquiry no. should be mentioned on top of all quotation envelopes		
13	Validity of Quotation should not be less than 90 days from the date of submission		
14	Maintenance procedure of the offered item to be mentioned		
15	Contact details of after sales service centres in Kolkata to be mentioned		
16	Bank details of the beneficiary to be mentioned		
17	In case of any defect found after receipt of material or in case of any deviation from the specifications or in case of any operational defect found during the warranty period, any part or the entire material is to be replaced by the supplier at no extra cost to the Centre.		
18	Whether your company has been blacklisted by any Central/State Govt. organization.		

Note: Offer received without any of the relevant information / certificate / document asked in the above sl. nos. 01 to 18 may not be considered. The Centre reserves the right to accept or reject offer of the tenderer. The Centre's decision shall be final and binding on the tenderer. Attached documents should be duly marked.

Seal & Signature with date